

Minnesota NRCS
Agricultural Conservation Easement Program – Wetland Reserve Easement
Submission of Application Package Materials to State Office

Landowner Name: _____ **County:** _____

Application Type: ____ 30-Year Contract ____ 30-Year Easement ____ Permanent Easement
 ____ Permanent Easement with Reserved Grazing Rights Option

(SO) NEST Application Number: _____

All map and photo submittals will be dated and labeled with County Name, Township, Section and Range, (EX: Douglas, S.21, T.138N, R.42W), Planner/FO Contact, and Landowner Name.

The MN ACEP WRE Workbook is the required tool to develop and address the submittals on this checklist.

***** at the end of each sub section(s) indicates that the planner must provide the original documents to SO EPS, Lanette Dietrich.**

? SECTION 1

- ☐ Current Ownership Information
- ☐ Signed and complete application (Form NRCS-CPA-1200)*** Goes to e-forms. Search for 1200
- ☐ Copy of current property deed or other current evidence of ownership
 - Has the landowner owned the land at least 24 months prior to the date of the NRCS-CPA-1200? If NO, a 24 month Waiver request must be submitted with this application.***
- ☐ FSA subsidiary print showing that all landowners listed on the deed are in compliance with AGI and HELC/WC
 - Landowner request for waiver of AGI, as applicable***
- ☐ Signature authority documents for individuals or entities as needed (power of attorney, articles of incorporation, LLC papers, trust documents, etc.)***
 - ☐ Certificate of Good Standing from the Minnesota Secretary Of State
 - ☐ DUNS number / Screen-print from SAM.gov showing active registration
- ☐ Written landowner offer to accept less easement compensation, if such offer is made (Insert document into workbook)

SECTION 2

Correspondence

- ☐ Workbook Conservation 6 notes and details of conversations
- ☐ ACEP-WRE Information to Applicant Letter and copy of enclosures carbon copy to the file
- ☐ Any request for waiver of land eligibility policy (i.e., 1:1 ratio of adjacent land to eligible land)***

SECTION 3

- ☐ Electronic Workbook Inventory and Maps

SECTION 4

- ☐ Electronic Workbook and MN ACEP WRE Cost Estimate and Preliminary WRPO (fillable)
- ☐ Environmental evaluation (Form NRCS-CPA-52); include any necessary associated documentation to comply with NEPA requirements
- ☐ Date USFWS, State resources agency, and other partners' technical assistance requested and comments receipted including any trip reports
- ☐ Threatened and endangered species list, as applicable to site

SECTION 5

- ☐ Landowner Disclosure Worksheet***
- ☐ Hazardous Materials Field Inspection Worksheet; including Identification and assessment of potential impacts of any public drainage rights, utilities and established easements of right-of-ways that may affect easement or agreement requirements. Be sure impacts are identified on a map. Photographs may be applicable***
- ☐ Hazardous Material Landowner Interview***

SECTION 6 (For State Office Use)


Remaining Section is void of documents.

NOTES:

Ranking will be completed at the State Office level and is not required with the application.

Ineligible offers concerning participant require submission of Sections 1 and 2.

Ineligible offers concerning land require submission of Sections 1, 2 and the portions of 3 that providing the findings supporting the land eligibility determination.

- ☐ **Submit Electronic Workbook with the following naming convention “County18-WBLastName” to Lanette Dietrich.**
 - Example: Steele18-WBJohnson
 - Example: Stevens18-WBThomas
- ☐ **Submit Original Documentation organized by section to SO EPS, Attention Lanette Dietrich via mail.** 



Landowner:

NRCS Planner/FO Contact:



County:

Date:

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CURRENT CONSERVATION OBJECTIVES

NEST:

[illegible]

[illegible]

Landowner:
NRCS Planner/FO Contact:

County:
Date:





USDA CONSERVATION EASEMENT APPLICANT INFORMATION FORM

EASEMENT APPLICATION INFORMATION

Individual(s)

Entity

APPLICANT INFORMATION

Grantor Name

Current Marital Status

(S-single M-married D-deceased)

Current Spouse's Name

Name:

Phone:

Address:

City, St:

Zip:

Name:

Phone:

Address:

City, St:

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Check here if additional sheets are attached to identify all grantors and spouses

Indicate full name of spouse even if spouse is not shown on the property deed
Please indicate if any grantors shown on the property deed are deceased by placing "D" under marital status
Any grantor under the age of 18 must list their name and their Guardian's name in paranthesis () below.



USDA CONSERVATION EASEMENT
APPLICANT INFORMATION FORM

EASEMENT APPLICATION INFORMATION

Individual(s) Entity

APPLICANT INFORMATION

<u>Grantor Name</u>	<u>Current Marital Status</u> (S-single M-married D-deceased)	<u>Current Spouse's Name</u>
Name: _____		Name: _____
Phone: _____		Phone: _____
Address: _____		Address: _____
City, St: _____		City, St: _____
Zip: _____		Zip: _____
Name: _____		Name: _____
Phone: _____		Phone: _____
Address: _____		Address: _____
City, St: _____		City, St: _____
Zip: _____		Zip: _____
Name: _____		Name: _____
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City, St: _____		City, St: _____
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Indicate full name of spouse even if spouse is not shown on the property deed

Please indicate if any grantors shown on the property deed are deceased by placing "D" under marital status

Any grantor under the age of 18 must list their name and their Guardian's name in paranthesis () below.

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HAZARDOUS MATERIALS LANDOWNER INTERVIEW**A. Property Information**

NRCS PROGRAM	LANDOWNER NAME		
PROPERTY ADDRESS			NUMBER OF ACRES
NEST APPLICATION NUMBER	COUNTY	STATE	

Interview Information

INTERVIEWER NAME	INTERVIEW DATE
INTERVIEWEE NAME	INTERVIEWEE PHONE NO.
AFFILIATION WITH PROPERTY (e.g., Owner, Operator, Caretaker, Previous Owner, Tenant, Neighbor)	TIME FRAME OF AFFILIATION (YRs & MOs) &

“To the Best of Your Knowledge...”

A. Property Uses

	Yes	No	Copy Attached	No Copy Available
1. Do you have or know of the existence of any of the following records related to the property? <i>(If yes, please provide copies or make them available.)</i>				
a. Radon, asbestos, or lead-based paint surveys				
b. Environmental compliance audit reports				
c. Environmental permits related to current or previous site activities (e.g., waste disposal permits, wastewater permits, NPDES permits)				
d. Registrations for underground and above-ground storage tanks.				
e. Hazardous materials management plans (Emergency Planning and Community Right-To-Know Act (EPCRA))				
f. Facility safety plans				
g. Preparedness and prevention plans				
h. Spill prevention, control, and countermeasure (SPCC) plans				
i. Hydrogeologic and geotechnical reports on the property or surrounding area				
j. Notices or other correspondence from any government agency relating to past or current violations of environmental laws with respect to the property				
k. Notices or other correspondence from any government agency relating to environmental liens encumbering the property				
l. Hazardous waste generator notices or reports				
m. Risk assessments				
n. Recorded deed or environmental land use restrictions				
o. Other environmental studies or investigations				

2. Has the property ever been used for an industrial or commercial use (e.g., official and unofficial shooting ranges; processing, handling, management, disposal, storage, manufacture, or transportation of hazardous substances or petroleum products, such as a gasoline station, motor repair facility, commercial printing facility, dry cleaners, photographic developing laboratory, methamphetamine laboratory, junkyard, bone yard, or landfill, or as a waste treatment, storage, disposal, processing, or recycling facility). If yes, describe the activities and provide the time frames, types, locations, and quantities of hazardous substance use and storage.

Yes ☐ No ☐ Unknown ☐

3. Has there ever been permitted or planned mining activity or oil and gas exploration or development on the property? If yes, describe the activities and provide the time frames, locations, and scope of operations.

Yes ☐ No ☐ Unknown ☐

4. Has the property ever been used for agricultural purposes, such as livestock or crops? If yes, describe the operations and indicate the locations and time frames involved.

Yes ☐ No ☐ Unknown ☐

- a. If yes, did the operation involve the use or storage of chemicals such as pesticides, fertilizers, and or solvents? If yes, describe and provide locations and the type, quantity, duration of use, and management practices.

Yes ☐ No ☐ Unknown ☐

5. Are there, or have there been, any improvements, such as buildings, water towers, smokestacks, smelters, and old building foundations on the property? If yes, describe each improvement, including construction date for each improvement; location on the property; square footage; past and current uses; dates of major renovations, additions, modifications; number of stories; type of construction; heating and cooling sources; water sources; sewage, solid and hazardous waste disposal; and removal date (if applicable).

Yes ☐ No ☐ Unknown ☐

B. Hazardous Materials and Substances

1. Do the **current** operations on the property involve the use and storage of chemicals? If yes, please describe the operations and indicate the locations, types, and quantities of materials used. Describe locations of chemical storage, mixing, and loading. Discuss any use, storage, mixing, or disposal of automotive or other batteries, pesticides (e.g., insecticides, herbicides, and fungicides), paints, solvents, or other chemicals on fence lines, rights-of-way, or other structures such as airstrips, heliports, or crop duster operations.

Yes ☐ No ☐ Unknown ☐

- a) If yes, has there been a spill or release of hazardous substances, petroleum products, or other potential environmental problems on the property associated with **current** operations? If yes, describe the nature and locations of the release and the quantities and types of hazardous substances. This

includes staining or soils and floors in areas utilized for the use and storage of hazardous materials.

Yes ☐ No ☐ Unknown ☐

- b) If there had been a spill or release of hazardous substances or petroleum products, did someone report the incident to the National Response Center or a local or State emergency response authority? If yes, identify the agency.

Yes ☐ No ☐ N/A ☐ Unknown ☐

- c) If a spill or release of hazardous substances or petroleum products has occurred, has the release been mitigated? If yes, describe the mitigation, identify the lead regulatory agency that oversaw the mitigation and indicate if the lead regulatory agency issued a no-further action (NFA) determination.

Yes ☐ No ☐ N/A ☐ Unknown ☐

- d) If remediation is completed, does the property have contamination or residual contamination? If yes, are there any institutional controls or land use restrictions in place or long-term monitoring and maintenance requirements?

Yes ☐ No ☐ N/A ☐ Unknown ☐

2. Are there any **past operations** at the property that involved the use or storage of hazardous materials and substances? If yes, describe the operations and the locations, types, and quantities of materials.

Yes ☐ No ☐ Unknown ☐

- a) If yes, has there been a spill or release of hazardous substances, petroleum products, or other potential environmental problems on the property associated with **past** operations or tenants? If yes, describe the nature and locations of the release and the quantities and types of hazardous substances.

Yes ☐ No ☐ N/A ☐ Unknown ☐

- b) If a spill or release of hazardous substances or petroleum products had occurred, was it reported to the National Response Center or a local or State emergency response authority? If yes, identify the agency.

Yes ☐ No ☐ N/A ☐ Unknown ☐

- c) If a release of hazardous substances or petroleum products had occurred, was the release mitigated? If yes, describe the mitigation, identify the regulatory agency that oversaw the mitigation and indicate if the lead regulatory agency issued a no-further action (NFA) determination.

Yes ☐ No ☐ N/A ☐ Unknown ☐

- d) If remediation is completed, does the property now have contamination or residual contamination present? If yes, are there any institutional controls or land use restrictions in place or long-term monitoring and maintenance requirements? Yes ☐ No ☐ N/A ☐ Unknown ☐

3. Have there ever been any easements, rights-of-way, pipelines, utility lines, railways, entry or exit ports and associated structures, either buried or overhead, crossing the property? If yes, please describe and indicate the locations, approximate construction date, and the owner's identity. Yes ☐ No ☐ Unknown ☐

- a) If yes, are you aware of any spills or releases associated with these features? If yes, please describe the spills and releases and indicate the date, type, and quantities of materials involved.

Yes ☐ No ☐ Unknown ☐

- b) If a spill or release has occurred, are you aware if the release has been mitigated? If yes, who did the mitigation and what regulatory agency oversaw the mitigation? If known, indicate whether the lead regulatory agency issued a no-further action (NFA) determination. Yes ☐ No ☐ N/A ☐ Unknown ☐

- c) If remediation is completed, are you aware if there the property still has contamination or residual contamination? If yes, are there any institutional controls or land use restrictions in place or long-term monitoring and maintenance requirements? Yes ☐ No ☐ N/A ☐ Unknown ☐

4. Are you aware if the property's topography has been altered or if the property has any unnatural topographic features present? If yes, please describe the topographic alterations or unnatural features. Indicate their locations on the property and, if known, when the alterations occurred and by whom.

Yes ☐ No ☐ Unknown ☐

5. Has fill material ever been brought onto the property that originated from a contaminated site or that was of an unknown origin? If yes, describe the date and quantity of material brought to the property, indicate the location where the material was placed. Yes ☐ No ☐ Unknown ☐

- a) If fill material came from a contaminated site, identify the fill's origin and describe the contamination.

- b) Is there any evidence that waste materials were dumped above grade, buried, or burned, either currently or previously, on the property? Examples include hazardous materials, petroleum products, labeled or unlabeled drums or containers, pesticide containers, household and farm debris, automotive

or industrial batteries, building demolition debris, or other waste materials. Yes ☐ No ☐ Unknown ☐

6. Are there any floor drains in the onsite structures or areas where chemicals (e.g., waste oil, antifreeze, solvents, and pesticides) were used or stored? If yes, indicate the locations of the structures and the types, quantities, and time frames related to the associated chemical use or storage. For each area or structure, also indicate the discharge location for the floor drains. Yes ☐ No ☐ Unknown ☐
-
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7. Do the walls, floors, or ceilings of the structures used to store hazardous materials have any chemical stains? If yes, indicate the areas in each structure that has chemical staining. Yes ☐ No ☐ Unknown ☐
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8. Are there or have there been any floors, drains, walls, or ceilings stained by substances other than water or that are emitting foul or unnatural odors (e.g., mold, mildew, algae)? If yes, describe the locations and the nature of the past and current site operations. Yes ☐ No ☐ Unknown ☐
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9. Are there electrical transmission lines, transformers, capacitors, lighting ballast, or hydraulic equipment (e.g., elevators, presses, lifts, or doors) on the property? If yes, identify the locations and approximate age of the equipment. Yes ☐ No ☐ Unknown ☐
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- a) If the site has electrical transmission lines, transformers, capacitors, lighting ballast, or hydraulic equipment, has testing been done to determine the presence of polychlorinated biphenyls (PCBs) or has any onsite equipment contained PCBs? If yes, indicate the locations, type of equipment, and dates. Yes ☐ No ☐ Unknown ☐
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- b) If the site has or had PCBs, are you aware of any release of PCBs that have occurred? If yes, describe the release and indicate the date, locations and whether the release was mitigated. Yes ☐ No ☐ N/A ☐ Unknown ☐
-
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10. Has there ever been any mercury-containing equipment (e.g., switches, thermostats, thermometers, manometers, or sink traps) on the property? If yes, indicate the locations and type of equipment and dates. Yes ☐ No ☐ Unknown ☐
-
-

11. Are you aware of any radon, asbestos-containing materials, or lead-based paint on the property? If yes, indicate the type, locations and dates. Yes ☐ No ☐ Unknown ☐
-
-

- a) If yes, has anyone done any radon, asbestos-containing materials, or lead-based paint surveys on the property? If yes, indicate whether radon, asbestos-containing materials, or lead-based paint has been identified in any onsite buildings. Identify the dates of the surveys, the structures, the results, and condition of the materials. Yes ☐ No ☐ Unknown ☐

12. Is there current or past use of above-ground or underground storage tanks, including drums or other fuel containers, on the property? If yes, identify the tanks locations, installation dates, and the types and quantities of materials stored. If the tanks were removed, indicate the removal date and whether the lead regulatory agency issued a closure certification notice. Yes ☐ No ☐ Unknown ☐

- a) If above-ground or underground storage tanks are or were used on the property, was there ever a spill or release of hazardous substances associated with the tank system? If yes, indicate the date and nature of the spill or release. Yes ☐ No ☐ Unknown ☐

- b) If a spill or release has occurred related to an onsite tank system, was it mitigated to the satisfaction of the lead regulatory agency? If no, describe further actions that must be undertaken to address the spill or release. Yes ☐ No ☐ N/A ☐ Unknown ☐

13. Are you aware of any hazardous substance or pollutant or contaminant spill or release, or other potential environmental problems on any **adjacent or nearby properties**? If yes, please describe (if known) the locations of the release, the type and quantities of materials involved, and the approximate dates. If known, also indicate the owner of the property where the release occurred. Yes ☐ No ☐ Unknown ☐

- a) If there was a release of hazardous substances, petroleum products on any **adjacent or nearby properties** are you aware if the release was mitigated? Yes ☐ No ☐ N/A ☐ Unknown ☐

- b) Are you aware of contamination or residual contamination on **adjacent or nearby properties** that poses a threat or may pose a future threat to the property? If yes, describe the threat or potential threat. Yes ☐ No ☐ Unknown ☐

- c) Are you aware of any institutional controls, land use restrictions, long-term monitoring, or maintenance requirements in place on **adjacent or nearby properties** that affect the property? If yes, please describe and identify the adjacent or nearby property and the property owner.

Yes ☐ No ☐ N/A ☐ Unknown ☐

C. Water and Wastewater

1. Does the property currently or has it ever been supplied by an onsite drinking water supply well? If yes, provide the well locations and construction dates. Yes ☐ No ☐ Unknown ☐
-
-
- a) Have contaminants ever been identified in the onsite drinking water well or the water system that exceeded acceptable levels? If yes, describe the contamination and indicate the dates, contaminant levels and the source of the contamination, if known. Yes ☐ No ☐ N/A ☐ Unknown ☐
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-
- b) If an onsite drinking water well is no longer used, has it been properly abandoned according to applicable regulatory requirements? If yes, indicate the date the well was abandoned. Yes ☐ No ☐ N/A ☐ Unknown ☐
-
-
2. Has the property ever had an onsite wastewater treatment and disposal systems (e.g., septic systems or sewage lagoons). If yes, please describe of the system, including the locations, size, date constructed, and which buildings discharge to the system. Yes ☐ No ☐ Unknown ☐
-
-
- a) If the onsite wastewater treatment and disposal system is no longer used, has it been closed? If yes, describe method of closure and date closed. Yes ☐ No ☐ N/A ☐ Unknown ☐
-
-
3. Does the property have any monitoring wells? If yes, explain the purpose of the wells and provide the locations, dates of construction, and any analytical results. Yes ☐ No ☐ Unknown ☐
-
-
- a) If the monitoring wells are no longer used, were they properly abandoned according to applicable regulatory requirements? If yes, indicate the date the well was abandoned. Yes ☐ No ☐ N/A ☐ Unknown ☐
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4. Does the property have surface water (e.g., pits, ponds, lagoons, rivers, creeks, or oceans)? If yes, describe the locations and type of surface water. Yes ☐ No ☐ Unknown ☐
-
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- a) If the property has surface water, are you aware of any unnatural characteristics such as color, sheens, odors, or sterility? If yes, please describe and indicate whether the situation is new or pre-existing. Yes ☐ No ☐ N/A ☐ Unknown ☐
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5. Has the property ever discharged industrial or other wastewater (excluding storm water runoff or sanitary wastewater discharges from restrooms, kitchens, or other household-type uses) onto or adjacent to the property? If yes, describe the discharge and indicate the locations and dates. Yes ☐ No ☐ Unknown ☐
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D. Compliance/Permits

1. Have there been any environmental permits or licenses issued for current or past operations associated with the property (e.g., air quality, water discharge, or landfills)? If yes, describe the permitted operations, indicate the permitting agency, date the permit was issued, and whether the permit is still effective.
Yes ☐ No ☐ Unknown ☐
-
-
2. Are you aware of any environmental liens against the property that were filed or recorded under Federal, Tribal, State or local law? If yes, describe the lien and indicate the date and effect on the current and future use of the property.
Yes ☐ No ☐ Unknown ☐
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-
3. Are you aware of any activity and land use limitations that are in place on the property or that were filed or recorded under Federal, Tribal, State or local environmental laws? If yes, describe the land use restrictions, identify the party that issued the restrictions and the date.
Yes ☐ No ☐ Unknown ☐
-
-
4. Are you aware of any compliance or enforcement notices relating to past or current violations of environmental laws with respect to the property or any facility on the property? If yes, describe the violations and the dates involved.
Yes ☐ No ☐ Unknown ☐
-
-
5. Are you aware if any environmental site assessment, or other environmental investigations, of the property, or any other property or site records ever indicated the presence of hazardous substances, petroleum products, or other potential environmental problems on the property? If yes, describe the report and findings.
Yes ☐ No ☐ Unknown ☐
-
-
6. Are you aware of any environmental site assessment, or other environmental investigations, of the property, or any other property or site records that recommended further assessment of the property? If yes, identify the report and indicate if the further assessment was done.
Yes ☐ No ☐ Unknown ☐
-
-
7. Are you aware of any past, threatened, or pending lawsuits or administrative proceedings concerning a release or threatened release of any hazardous substances or petroleum products on the real property? If yes, describe the action and identify the party that is initiating the action.
Yes ☐ No ☐ Unknown ☐
-
-

E. Other

1. Are you aware any past or current occurrences of anomalous vegetation (e.g., stressed or dead) on the property? If yes, indicate the locations and approximate dates. Yes ☐ No ☐ Unknown ☐

2. Are you aware of the presence of invasive or non-native plants on the property? If yes, please indicate the locations and names (e.g., kudzu, *Phragmites*, cheatgrass), if known, and approximate area covered by the plants. Yes ☐ No ☐ Unknown ☐

- a) If yes, has there been any attempt to remove or eradicate the invasive species? If yes, explain what was attempted and if it was successful? Yes ☐ No ☐ Unknown ☐

- b) Have any vegetative control programs (e.g., along transmission lines, fence lines, rights-of-ways, or pipelines) been done on the property? If yes, describe the program and types of activities. Yes ☐ No ☐ Unknown ☐

3. If not mentioned above, is there anything else that could indicate the presence of hazardous substances, petroleum products or other environmental conditions that may affect the property?

Yes ☐ No ☐ Unknown ☐

INTERVIEWEE SIGNATURE:

INTERVIEWEE SIGNATURE	
INTERVIEWEE NAME	DATE

INTERVIEWER SIGNATURE:

INTERVIEWER SIGNATURE	OFFICIAL TITLE
INTERVIEWER NAME	DATE

HAZARDOUS MATERIALS FIELD INSPECTION CHECKLIST

A. BACKGROUND INFORMATION

NRCS PROGRAM	LANDOWNER NAME		
PROPERTY ADDRESS			NUMBER OF ACRES
NEST APPLICATION NUMBER	COUNTY	STATE	
FIELD INSPECTOR'S NAME & TITLE			DATE INSPECTED

B. INSTRUCTIONS:

- For each question, indicate if you find any evidence of past or present hazardous materials.
- For any suspected evidence found, display the location on the parcel map and attach photographic evidence as an addendum to this document.
- If you need more room to explain your findings attach additional sheets.
- When complete, attest that a field inspection has been completed and that to the best of your knowledge the information included is accurate.

C. Field Conditions:

	Onsite	Nearby	None
1. Dumps or landfills (especially with drums/containers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Other debris: household or farm waste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Fills (possible cover for dumps)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Unusual chemical odors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Above/below ground storage tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Buildings: chemical storage, equipment repair solvents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Structures: evidence of asbestos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Vegetation different from surrounding area for no apparent reason (e.g., stressed or dead, bare ground)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. "Sterile" or modified water bodies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Oil seeps, stained ground, discolored stream banks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Unnatural characteristics of water: oil slicks, unusual color, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Spray operation base: air strip, equipment parking area chemical staging, storage, and mixing areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Machinery repair areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Pipelines, power lines, gas lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Oiled or formerly oiled roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Mounted transformers - evidence of leakage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Any mining activity or mining residue: past, present, or future	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Wastewater treatment equipment, septic system, sewage lagoons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Treatment for vegetation or invasive species ☐ ☐ ☐

20. Spills or releases of pollution ☐ ☐ ☐

D. EVIDENCE OF PAST USE (check all that are applicable)

Manufacturing ☐ Scrap metal, auto, or battery recycling ☐

Service station ☐ Military ☐

Dry cleaning ☐ Laboratories ☐

Air Strip ☐ Wood preserving ☐

Pipeline ☐ Tanning ☐

Railroad line ☐ Monitoring wells ☐

Facilities with large electrical transformers ☐ Wells no longer providing water ☐

Petroleum production ☐ Piles of soil, rock, debris ☐

Landfills ☐ Any unnatural topographic features ☐

Other (describe) _____

E. PHYSICAL EVIDENCE OF EASEMENTS OR RIGHTS-OF-WAY (power lines, pipelines, railroads, roads)

F. NEARBY LAND USES: (describe all surrounding land uses – especially those upstream or upgradient)

G. CONTAMINATED SITES RECORD SEARCH:

List all known contaminant sites within a 1-mile radius of the site. Check with Federal or State environmental protection agencies and local authorities. Are there any known hazardous material problems on or near the site (National Priority List, State sites, etc.)? *(Attach additional sheets as necessary)*

H. INTERVIEWS: (Interviewee Name) (Title) (Interview Date)

Present Owner(s) _____

Past Owner(s) _____

County Agent _____

Other Authorities _____

I. AGRICULTURAL HISTORY:

Type, Duration and Extent of Agricultural Activity:

Surface Drains Present ☐ PRESENT ☐ NOT PRESENT

Subsurface Drains Present ☐ PRESENT ☐ NOT PRESENT

J. RECOMMENDATION:

In my professional opinion and based on my inspection of the site this project should move forward:

☐ YES ☐ NO ☐ FURTHER INVESTIGATION NEEDED

K. CERTIFICATION:

I hereby certify that on _____, 20____ I made a personal examination and inspection of the tract or parcel of land identified above, and that I am fully informed as to the boundaries, lines and corners of said tract. Based upon a careful and thorough investigation and inquiry I hereby certify that the *Hazardous Materials Field Inspection Checklist* and the attachments are true to the best of my knowledge and belief.

EXAMINER (Name and Signature)	OFFICIAL TITLE
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LANDOWNER DISCLOSURE WORKSHEET

SITE INFORMATION:

NRCS PROGRAM	PROPERTY ADDRESS		
COUNTY	STATE	TOWNSHIP & RANGE	SECTIONS
NEST APPLICATION NUMBER		FARM NUMBER	TRACT NUMBER

OWNER INFORMATION:

LANDOWNER NAME:* (primary contact)	SPOUSE NAME: (required due to marital property laws) (if married)
MAILING ADDRESS:	
EMAIL ADDRESS:	PHONE NUMBER:
DUNS NUMBER:	ALT. PHONE NUMBER:

LANDOWNER INTERVIEW *(at least one landowner must participate in the interview, preferably the landowner identified as the decisionmaker in the National Easement Staging Tool (NEST)):*
Check YES or NO – Responses requiring additional information should be explained fully in attachments.

YES NO

- ☐ ☐ 1) List all owners of the property as identified on the current property deed. If any owners are individuals who are married, the spouse must also be listed, even if the spouse is not identified on the deed.
- | | | |
|-------|--------------------|-----------------------|
| Name: | Percent Ownership: | DUNS# (If an Entity): |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
- ☐ ☐ 2) Is the land owned by any entities (trust, corporation, LLC, partnership, etc.)?
(If YES, you are required to submit membership information on Forms CCC-901 or CCC-902 or successor forms)
- ☐ ☐ 3) If all landowners will not be signing all documents, is there sufficient signature authority documentation or power of attorney in place?
(If YES, provide a copy for each landowner that will not be signing)
- ☐ ☐ 4) WRE ONLY: Has the land been under the current ownership, as stated on the current deed, for less

than 24 months? *(If YES, site is not eligible without a written request for a waiver from the landowner)*

YES NO

5) The landowner is responsible for providing sufficient legal access to the entire easement area. If the response to 5A, 5B, 5C is NO, the land is not eligible and NRCS will not review the application further until sufficient legal access can be provided.

☐ ☐ 5A) Is there ingress and egress to the offered area directly from a public road?

☐ ☐ 5B) If the offered area is not accessible directly from a public road, is there legal access to the offered area through easement, right-of-way, or other recorded instrument?
(If YES, provide a copy of the access instrument)

☐ ☐ 5C) ALE ONLY: If the offered area is not accessible directly from a public road and is adjacent to Federal land, is there legal access across the adjacent Federal land *(If YES, provide a copy of the permit, right-of-way, permission document, or other access instrument across the Federal land)*

6) As the landowner, you are responsible to provide sufficient title to the property that is free of any encumbrances or clouds on the title that are not acceptable to NRCS. If your land contains encumbrances that must be removed or subordinated, you are required to obtain such title clearance documents at your own expense.

☐ ☐ 6A) Is there a loan or mortgage on the property? *(If YES, you are hereby notified that you must obtain a subordination or release of the loan or mortgage on the offered area before the easement can be closed and the NRCS easement payment can be provided)*

☐ ☐ 6B) Are there any other options, rights-of-way, or easements on the offered area, such as utilities, gas lines, fiber optic lines, pipelines, power lines, roads, railroads, access, ditches, flowage easements, wind or solar energy, other conservation easements, or others? *(If YES, list and describe on a separate sheet)*

☐ ☐ 7) Are there any leases on the offered area, such as agricultural leases, recreation or hunting leases, public access leases, oil and gas leases, wind or solar energy development leases, or others?
(If YES, list and describe on a separate sheet)

☐ ☐ 8) Are the surface or subsurface resource rights (oil, gas, minerals, etc.) owned by a third party that is not a landowner of this property? *(If YES, explain what surface or subsurface resource rights are owned by a third party, who owns the rights if known, and attach any agreements)*

☐ ☐ 9) If in a State that has appropriated water rights, do you have water rights to the property?
(If YES, list and describe the water rights or attach water rights documentation)

☐ ☐ 10) Is the land within an irrigation, drainage, or diking district or are there ditches or tile drain agreements? *(If YES, explain which district and whether the ditches or tile drains service more than the your land)*

☐ ☐ 11) Is there a land contract to purchase any part of the offered area?
(If YES, provide a copy of the contract.)

☐ ☐ 12) Do you intend to use this property as part of a 1031 Like-Kind Exchange? *(If YES, provide NRCS with the name and contact information of the qualified intermediary who will administer the agreement)*

☐ ☐ 13) Is the parcel in any other Federal or State conservation programs such as the Conservation Reserve Program, Environmental Quality Incentives Program, Water Bank, Managed Forest Law, Farmland Preservation, State conservation tax credit programs, United States Fish and Wildlife Partners Agreement, or others? *(If YES, list the name of the program and the type of agreement.)*

☐ ☐ 14) Do you or another landowner live on the property?

If YES: Name of Occupant: _____

▪ *Length of Occupancy:* _____

- *Occupancy has been (check one):* ☐ Continuous ☐ Intermittent

YES NO

- ☐ ☐ 15) Do you or another landowner use or occupy the land by cultivation or otherwise?
If YES: Name of Occupant: _____
▪ *Type of Use or Occupancy:* _____
▪ *Length of Use or Occupancy:* _____
▪ *Occupancy has been (check one):* ☐ Continuous ☐ Intermittent
- ☐ ☐ 16) Does a tenant or other third party live on the property, cultivate the land, or otherwise occupy the land?
If YES: Name of Occupant: _____
▪ *Type of Occupancy:* _____
▪ *Length of Occupancy:* _____
▪ *Occupancy has been (check one):* ☐ Continuous ☐ Intermittent
▪ *Attach a copy of the written lease or rental agreement or, if verbal, describe the terms and conditions of the verbal agreement in the attachment.*
- ☐ ☐ 17) Is there anyone using or occupying the land, such as a stranger, squatter, or any other person unconnected with the your ownership of the land? *(If YES, in the attachment list the name and address of each unauthorized user, the period of use, and describe the use. If you know, describe what claim or right they purport to have that provides them authorization to use the land.)*
- ☐ ☐ 18) Will the easement create any barrier to access of adjacent or contiguous parcels, under the same or different ownership, or otherwise alter access used by others (consider future ownership)?
If YES: Number of parcels accessed across the easement area: _____
Potential number of affected landowners: _____
- ☐ ☐ 19) Are there now or have there been any unresolved boundary disputes, discrepancies, or encroachments that you are aware of?
(If YES, describe in an attachment)
- ☐ ☐ 20) Are you aware of any cultural resource sites within the offered area?
(If YES, describe in an attachment)
- ☐ ☐ 21) Are you aware of any grave sites or cemeteries within the offered area?
(If YES, describe in an attachment)
- ☐ ☐ 22) WRE only: Once the area is enrolled in a wetland reserve easement, no structures maybe built on the easement area. Therefore, do you want to reserve any part of the offered area for access or building site development? *(If YES, provide NRCS with a map of any areas you propose to exclude and discuss with NRCS any impacts of the proposed configuration on your applications ranking score.)*

LANDOWNER SIGNATURE:	NRCS REPRESENTATIVE SIGNATURE
DATE SIGNED	DATE SIGNED

**THE LANDOWNER DISCLOSURE PACKET IS NOT COMPLETE WITHOUT A SIGNED
HAZARDOUS MATERIALS INTERVIEW WORKSHEET**